



**GOVERNMENT OF MEGHALAYA**  
**PLANNING, INVESTMENT PROMOTION & SUSTAINABLE DEVELOPMENT DEPARTMENT**

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**NOTIFICATION**

Dated Shillong, the 8<sup>th</sup> April, 2025

**No.PLR.87/2019/Pt.I/340:** The Governor of Meghalaya is pleased to constitute the **Grievance Redressal Mechanism Cell Tier IV** pertaining to social or/and environment related issues for the projects taken up under the Asian Development Bank assisted '**Supporting Human Capital Development in Meghalaya (Phase -II) (SHCDM - II)**' with the following members and with immediate effect.

1.	Project Director	Chairman
2.	Team Leader, PIU 1 / PIU 2 / PIU 3	Member
3.	Additional Project Director, SHCDM - II	Member Secretary
4.	Chief Engineer, Technical Support Agency (State Sports Council of Meghalaya	Member
5.	Executive Engineer, PIU 1 (Department of Education)	Member
6.	Social / Environment Safeguard Focal, PMU	Member
7.	Social / Environment Safeguard Specialist, Design & Supervision Consultants	Member
8.	Social / Environment Safeguard Specialist, Project Management Consultancy	Member

The Chairman may co-opt any other member as deemed necessary.

**Terms of Reference:**

1. The Cell will be responsible to address the issues raised by any aggrieved person who are not satisfied with the verdict of the Grievance Redressal Mechanism Cell Tier III pertaining to social or/and environmental issues with respect to the ADB assisted project SHCDM - II.
2. The Cell is required to provide its view within 7 working days of the receiving of grievance.
3. Reach mutually agreed solutions satisfactory to both the project and the affected person including scheduled tribes and resolve any project-related grievance locally, in consultation with the aggrieved party.
4. Facilitate the smooth implementation of the social and environmental plan and prevent delay in project implementation.
5. Democratize the development process at the local level, while maintaining transparency and establishing accountability to the scheduled tribes.
6. Facilitate effective dialogue and open communication between the project stakeholders
7. Clearly define the roles and responsibilities of the various parties involved in the consideration and resolution of grievances.

(Dr. Vijay Kumar. D, IAS)

Commissioner & Secretary  
Planning, Investment Promotion &  
Sustainable Development Department  
Government of Meghalaya

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**Memo No.PLR.87/2019/Pt.I/340-A**

**Dated Shillong, the 8<sup>th</sup> April, 2025**

Copy to:

1. P.S. to the Chief Secretary, Govt. of Meghalaya for kind information of the Chief Secretary.
2. The Principal Secretary to the Govt. of Meghalaya, Labour, Employment & Skill Development Department for kind information.
3. The Commissioner & Secretary to the Govt. of Meghalaya, Planning, Investment Promotion & Sustainable Development / Education for kind information.
4. All Members Concerned.

By order etc.,

  
Special Officer & ex-officio Deputy Secretary  
Planning, Investment Promotion &  
Sustainable Development Department  
Government of Meghalaya

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